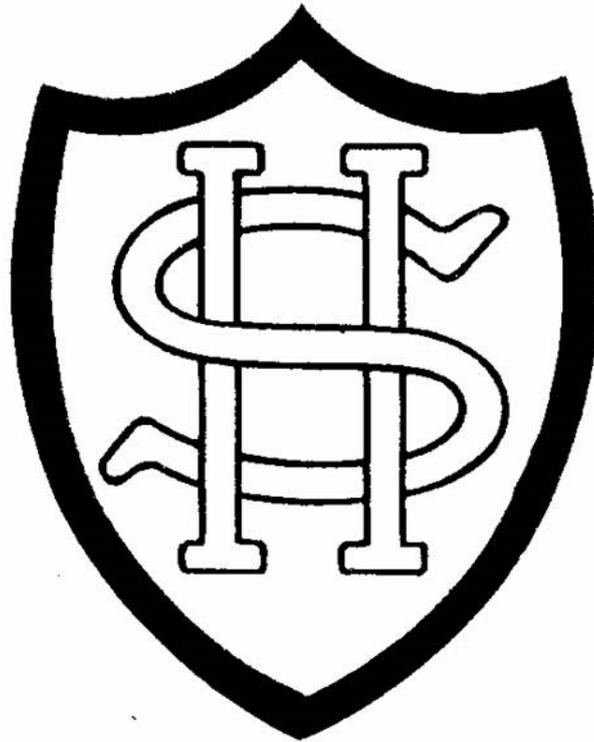


Sacred Heart Catholic Primary School



BEHAVIOUR POLICY

MANAGING BEHAVIOUR

At Sacred Heart School, we provide a safe secure environment in which each child is enabled to develop happily. We provide a carefully structured framework to manage behaviour, which incorporates the Gospel values of forgiveness, reconciliation and renewal. The children are able to explore their personal freedom within this framework and begin to take responsibility for their own behaviour.

Our Managing Behaviour Policy is in operation throughout the school at all times and it is important to the good running and order of our school that the children conform to our expected standards of behaviour. In order to ensure the success of our school policy, it is important that everyone at school and at home work closely together and support each other.

OUR SCHOOL POLICY

In school, we use a very positive approach to encourage good behaviour by always:

1. Making sure that the children understand fully the rules we expect to be kept
2. The reasons why we need to make these rules
3. Having a fresh start each day
4. An effective praise and rewards system.

REWARDS

The teachers, teaching assistants and support staff will always reward good behaviour, good effort, and achievement, care of others and the environment by:

1. Praise – knowing that praise makes children feel valued
2. Some classes use Dojos as an award to individual children which are transferred into house points (10 Dojos = 1 house point)
3. The children receive stars and stickers when appropriate
4. A class good letter at the end of a school day if appropriate
5. A Merit Certificate given out at our celebration assembly on a Friday
6. House points are awarded to individual children, collected in class for their House and a cup is awarded each term (6 x a year) to the House with the most points.

CLASS RULES

Our agreed classroom rules apply in every classroom and we try to ensure that the children will:

1. Show care and respect for other people and property at all times
2. Listen carefully and do as they are asked by following instructions
3. Always move around the classroom quietly and sensibly
4. Always ask for help by putting up their hand or by asking the teacher.
5. Will not interrupt others when they are speaking or when they are working
6. Will not leave the classroom without asking for permission
7. Always move around the school in an orderly and quiet line. Children must not leave the line without permission.

CONSEQUENCES

These are the consequences if the classroom rules are broken:

1. A verbal warning is given to the child
2. The child's name is written on the board
3. If one tick is put against the child's name, the child will miss five minutes of morning playtime
4. If two ticks are put against the name, the child will miss all morning playtime. During this time, the child will be able to reflect on their behaviour and discuss with the teacher ways in which they can try and overcome their behaviour difficulties
5. If three ticks are put against the name, the Deputy Headteacher will be informed and sent for. The child will be removed to another class for the remainder of that session time and the next full session time. The Headteacher will be informed of the action and the reasons why it was necessary. The parents will be informed by letter and the child will miss two successive morning play times or a suitable punishment may be given, e.g. community service, at the discretion of the Headteacher. This will be recorded on CPOMS by class teacher and action recorded by Head/Deputy
6. In exceptional circumstances, the class teacher will send a note to the Headteacher. The Headteacher will remove the child from the classroom. This will be recorded on CPOMS by the Headteacher. The parents will be contacted by telephone or letter and asked to either:
 - attend a meeting in school or
 - remove the child from school immediately (Headteacher's discretion)

The consequences follow in sequence and apply for rules that are broken during the course of one school day. At the end of the school day all names are removed from the board so that the next day is a new beginning.

If the whole class is disrupted by

- verbal abuse
- physical abuse or
- uncontrollable behaviour

CLAUSE 6 of the consequences will apply immediately. Physical intervention or use of reasonable force may be used by staff in maintaining Health and Safety at all times.

INCIDENTS OF BULLYING,

All classes follow this Behaviour Policy with a certain use of discretion as and when necessary. In Year 1 and Year 2 the sanction of putting names on the board is observed and this is usually sufficient in itself to prevent further unacceptable behaviour. As a result,

the children do not receive a punishment of 'missed playtime', except on very rare occasions. CPOMS is used to record any incident at Stage 5 or above. This should be logged by the class teacher and actions recorded by Head or Deputy.

PLAYGROUND RULES

The playground rules are similar to the classroom rules. They were agreed to ensure the health and safety of the children and provide the maximum amount of supervision at all times. These rules apply during playtime and lunchtime play. The children are taken to and collected from the playground by their class teacher.

These rules apply when the children are in the playground. The children will:

1. Show care, courtesy and respect for other people and property at all times
2. The children must not leave the playground without asking for permission
3. Children are not allowed in school during playtimes without permission
4. These things will not be tolerated at any time
 - verbal abuse
 - physical abuse
 - swearing
 - spitting
 - bullying – physical or psychological – see below
 - racial/harassment/gender
 - climbing on walls or fences or trees.

Each playground has a board displaying a 'child-friendly' list of playground rules.

CONSEQUENCES

These are the consequences that apply if the playground rules are broken:

1. The child will be given a verbal warning
2. The child's name will be entered in the playground log book and miss the next morning playtime
3. If the child's name is entered in the playground log book for a second time the child will miss the following two morning playtimes
4. Frequent misbehaviour over the week at lunchtime will result in the parents being informed and asked to come and see the Headteacher. Log on CPOMS by class teacher, with follow-up action recorded by Headteacher

The consequences apply in sequence. We anticipate the parents' full support for these rules and consequences if for any reason we have to contact them.

BULLYING

Any incidents of bullying behaviour, either actual or suspected, must be reported on CPOMS for the attention of the Safeguarding Leads (Head, Deputy and SENCo).

All such incidents will be dealt with according to our **Friendship and Anti-Bullying Policy**

This includes incidents reported out of school hours or 'on-line' or at home.

It is important that our children grow and develop into responsible citizens. The structure of our Managing Behaviour Policy, a consistent approach by all staff working in the school and the continued support of parents, will enable them to do so.

EQUALITY ACT 2010

Sacred Heart School complies with the new Equality Act 2010. The aims being to:

- eliminate unlawful discrimination, harassment, victimisation and any other conduct prohibited by the Act
- advance equality of opportunity between people who share a protected characteristic and people who do not share it
- foster good relations between people who share a protected characteristic and people who do not share it.

This includes taking action on eliminating any Racist, Sexist or Gender-based prejudice and promoting 'British Values' around Tolerance, Rule of Law, Individual Liberty, Mutual Respect and Democracy.

DYSLEXIA

At Sacred Heart we aim to identify and support all children by following the guidance as laid out in the East Sussex Dyslexia Policy.

INCLUSION

Sacred Heart School is an inclusion school and addresses the needs of all its children and young people with reference to Sex Education.

DISABILITY, EQUALITY DUTY

Sacred Heart School welcomes its responsibilities to promote disability equality according to the Disability equality Duty, and views this extension of its duties alongside Parts 2, 3 and 4 of the Disability Discrimination Act (DDA) as a further positive step towards achieving equality for disabled pupils and staff across all areas of school life.

HEALTHY SCHOOLS

Sacred Heart School strives to be a healthy School.

FURTHER ADVICE and GUIDANCE to follow:

The school will follow the DfE document "*Searching, screening and confiscation: Advice for headteachers, school staff and governing bodies*" February 2014